

B
 BROKEN ARROW PUBLIC SCHOOLS
Educating Today R *Leading Tomorrow*

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 05/29/2024

Contract/Agreement Vendor: Palmer / Elodie Birdwell
Name of Vendor & Contact Person

ebirdwell@palmer-tulsa.org
Vendor Email Address

Substance Abuse Counseling Services
Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase , any titles, and details for the Board of Education to review.

BAPS Students Grades 6-12th
Reason/Audience to benefit

06/24/2024 \$ 0.00
BOE Date Amount of agreement

Person Submitting Contract/Agreement for Review: Derek Blackburn

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

Does this Contract/Agreement utilize technology? YES/NO NO
 If yes, Technology Admin: _____

Cabinet Team Member:

Funding Source:
Fund/Project OCAS Coding

Consent

Action

Accept and approve RENEWAL Memorandum of Understanding between Broken Arrow Public Schools and Palmer to provide a counselor to teach substance abuse education to students in grades 6-12th for the 2024-2025 school year. There is no cost to the District. D. Blackburn

Summary This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



Memorandum of Understanding
Palmer Addiction Recovery Services
and
Broken Arrow Public schools

This agreement is entered into between Palmer Addiction Recovery Services and the Broken Arrow Public School. The Purpose of this contract is to provide Professional Substance Abuse Education and Counseling Services.

I. **Terms**

Palmer will provide a Licensed Counselor or Case Manager II once a week for one (1) hour, per school site, to teach a substance abuse education group to students with a drug related offense.

Palmer will provide a Licensed Counselor or Case Manager II once a week for one (1) hour to provide substance abuse education/counseling to any student participating in competitive physical activities who did not pass a drug test.

Palmer will provide BAPS with background checks of the counselors or case managers that will have access to BAPS students.

Broken Arrow Public Schools will provide a space for groups and individual sessions to be held.

Broken Arrow Public Schools will have any parent sign the Palmer consent form and give copies to Palmer prior to services rendered.

II. **Cost of Service**

There will be no cost for this service.

III. **Duration of Contract**

This contract will be valid for the FY 24/25 school year. July 1st, 2024-June 30, 2025.

IV. **Cancellation**

This contract is subject to termination upon thirty (30) days advance written notice by either party.

V. **Amendment**

This contract is subject to amendments at any time but only upon fully disclosed written consent and approval by both parties.


Palmer Signature

5/28/24
Date

BAPS Administration

Date

President, Board of Education

Date